



Penn Waste Inc.  
 PO Box 3066  
 York, PA 17402



Important Solid Waste and Recycling Collection Information for 2013-2014

A Spanish Version and Additional Copies available at [www.cityoflancaster.com](http://www.cityoflancaster.com)

Dear Lancaster City Resident,

Penn Waste, Inc. was awarded the Lancaster City residential Solid Waste and Recycling Collection contract for a 5 year term beginning October 1. There will be no change to the collection day schedule, trash set out allowances, procedures or billing rate. However, the types of materials that can be set out for recycling will be expanded. Penn Waste has prepared this mailing to guide residents with properly preparing materials for curbside collection. Penn Waste looks forward to providing service to the city residents.

Please have your items placed at the curb prior to 5:00 AM as we will start promptly. Your collection day will remain the same. Your weekly collection will consist of the following options below.

Penn Waste is the exclusive hauler for Lancaster City under this contract. The rate and service level is as follows:

TRASH	RECYCLE	OVER-SIZED REFUSE	YARD WASTE
Six Bags or Containers 32 gallon containers - 30 pound limit	Unlimited	One per week Count as two bags or containers placed out for regular collection	Unlimited on Specified Collection Days See Calendar

Penn Waste leases 96 Gallon Carts for \$6/month billed separately on a quarterly basis. A 96 Gallon Cart is the equivalent of three (3) standard trash containers. Penn Waste will collect resident-owned curb carts that were purchased or obtained from other companies, but they assume no liability for damage from collection equipment and handling since other carts may vary due to age, type and physical condition. Residents who want to use carts must contact Penn Waste directly at [www.pennwaste.com](http://www.pennwaste.com) or call 866-575-8720. The City assumes no responsibility in any rental arrangements between Penn Waste and residents.

If you should have any questions, please contact the City Solid Waste Hotline at 717-291-4744 or [swhotline@cityoflancasterpa.com](mailto:swhotline@cityoflancasterpa.com)

Thank you for this opportunity to serve you!

**Important Trash and Recycling Information for Lancaster City Residents**





**Penn Waste accepts unlimited amounts of recycling!**

## Acceptable Items Single Stream



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### METAL:

- Aluminum beverage cans
- Steel food & beverage cans, aerosol cans, empty paint cans

### PLASTIC:

- #1 through #7 – *All containers must be thoroughly cleaned before placing them in your recycle container.*

### GLASS:

- Clear, brown, blue, and green glass food & beverage containers

- ✓ *Remove caps/lids*
- ✓ *Rinse thoroughly to remove all contaminants*
- ✓ *It is OK to leave on labels and neck rings*

### PAPER, PAPERBOARD & CARDBOARD: Recycle Any Size. Any Quantity.

*Please break down boxes as flat as possible and put them out inside or next to your recycle bin(s) on your pick-up day.*

- All sizes of cardboard boxes
- Food boxes (i.e. cereal & gelatin boxes)
- EMPTY paper towel and toilet paper rolls
- Paperboard packaging (i.e. tissue boxes)
- Newspapers and inserts
- Magazines, catalogs, and brochures
- Paper bags
- Phone books & other soft cover books

- ✓ *Remove all packaging (Styrofoam, peanuts, plastic bubble wrap, plastic liners, etc.)*
- ✓ *Flatten ALL boxes*
- ✓ *Bundle all cardboard that does not fit into the recycling bin*
- ✓ *Cover loose paper with heavier items to prevent it from blowing away*
- ✓ *If the weather forecast calls for high winds or wet weather, if possible, keep your paper recyclables until the next week. Wet paper products are difficult to process.*

## Yard Waste Collection Guidelines

Yard Waste includes: tree trimmings (up to 6" in diameter), shrubbery, garden residue, grass clippings, leaves and other organic landscape vegetation.

For a full Yard Waste collection schedule, please see the calendar included.

**DO NOT place these items out for yard waste collection:**



Please prepare your yard waste properly. Yard Waste in plastic bags WILL NOT be collected!

**Questions?** Contact the Solid Waste Hotline at 291-4744 or [swhotline@cityoflancasterpa.com](mailto:swhotline@cityoflancasterpa.com)

### How to Prepare Yard Waste

1. Place yard waste in biodegradable yard waste bags available from the City or bundle it with biodegradable twine in easy-to-handle bundles.
  - Bundles may be no longer than 4 feet in length.
  - Bundles may not weigh more than 30 pounds each.
  - Woody material may not exceed 6 inches in diameter.
2. Once prepared, yard waste must be placed at the curb on scheduled pick up day before 5:00 am.
3. An unlimited number of bags or bundles may be placed at the curb.

# Unacceptable Recyclables



## NEEDLES & MEDICAL WASTE

**DO NOT place used needles or any other medical waste with recycling!**  
**This is a serious health hazard to everyone!**

- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Paperboard juice and milk containers
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste



**As of January 24, 2013, by law Penn Waste is not allowed to collect your electronic waste.**

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer and speakers), televisions and e-readers that browse the Internet.



**For more information on how to legally dispose of your electronic waste, please contact the Solid Waste Hotline or the Solid Waste Authority at [www.lcswma.org](http://www.lcswma.org).**



LAN REV 09/2013

## Over-Sized Refuse Collection Guidelines



Lancaster City residents may dispose of one (1) over-sized refuse item per week through curb side collection. Please have your waste, recycling, and over-sized refuse item available for collection at the curb by 5:00 am. Over-sized refuse items placed curbside are the equivalent of two bags or containers placed curbside for regular collection.

**ACCEPTED MATERIALS** – Furniture, mattresses (a box spring and mattress set is considered as one over-sized item) and carpet (must be tied in rolls no longer than 4 feet and 30 pounds in weight).

**NON-ACCEPTABLE MATERIALS** – Televisions and computers (see electronic waste recycling), tires, white goods (large appliances), sleeper sofas, construction debris, batteries, automobile parts, and any item that is too heavy to be lifted into a truck by two people.

**White Goods (Large Appliances)** – the City offers a separate monthly collection program. Please contact the Solid Waste Hotline for information.

**Tires** – Contact the Solid Waste Hotline for information about tire recycling.

**Construction Demolition Waste** – Residential units are allowed only one container of C/D waste per week. Please contact the Solid Waste Hotline for information.

# 2013-14 Lancaster City Trash & Recycling Collection Calendar



October 2013						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2014						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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23	24	25	26	27	28	

March 2014						
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23	24	25	26	27	28	29
30	31					

April 2014						
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May 2014						
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June 2014						
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29	30					

July 2014						
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27	28	29	30	31		

August 2014						
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24	25	26	27	28	29	30
31						

September 2014						
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28	29	30				

October 2014						
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November 2014						
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						1
2	3	4	5	6	7	8
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30						

December 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- = Yard Waste Collection
- = Leaf Collection (must be bagged)
- = Christmas Tree Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

## BASIC RESIDENTIAL GUIDELINES

- Trash, Recycling, and over-sized items must be placed curbside by 5:00 AM on your scheduled collection day, which will not change.
- Bags or containers must not exceed 32 gallons or 30 pounds. One over-sized refuse item equals two trash containers.
- Yard waste must not exceed 4 feet in length, each container must not exceed 30 pounds and must be bundled or bagged.
- Yard Waste will be collected on the first week of the month, occurring April through October. (See calendar above)
- Penn Waste leases 96 Gallon Carts for \$6 per month billed separately on a quarterly basis.



Creating a green community together.



www.pennwaste.com

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